

Take Down Notice

In making historic, photographic and archival material available on site and in person, Wentworth Woodhouse Preservation Trust acts in good faith and aims to establish copyright ownership of all artworks, photographs or historical items republished. However, despite safeguards in place, we recognise that from time-to-time material may be published that infringes copyright law.

If you hold rights to an item that we have published and do not agree with its reproduction, please contact us

at info@wentworthwoodhouse.org.uk stating the following:

- Your contact details.
- The full details of the material.
- The exact location where you found the material (e.g. full URL)
- The nature of your complaint
- If the request relates to copyright, provide proof that you are the rights holder and a statement that, under penalty of perjury, you are the rights holder or are an authorised representative.
- The reason for your request including but not limited to copyright law, privacy laws, data protection etc

WWPT will endeavour to respond to your initial message within five working days and will aim to process any approved take-down requests within a further two working days.

Our 'Notice and Takedown' procedure will be invoked as follows:

- Wentworth Woodhouse Preservation Trust will acknowledge receipt of your complaint in writing. WWPT will make an initial assessment of the validity and plausibility of the complaint.
- Upon receipt of a valid complaint the material will be temporarily removed from the Wentworth Woodhouse website, YouTube channel or other location pending an agreed solution.
- The complainant and the contributor will be encouraged to resolve the issue swiftly and amicably and to the satisfaction of both parties, with the following possible outcomes:
 - The material is replaced unchanged.
 - The material is replaced with changes or acknowledgements.
 - The material is permanently removed.