



# WENTWORTH WOODHOUSE

♦ R O T H E R H A M ♦

## Role Profile | Cleaner

**Office location |** Wentworth Woodhouse, Wentworth, Rotherham, S62 7TQ

**Hours of work |** Up to 14 hours per week

**Salary |** £10.42 per hour

**Responsible to |** House Keeper

### Role Purpose

As part of our House Keeping team you will be responsible for cleaning the commercial areas of the house. These include toilets, offices, staff areas, café and some visitor routes. The right candidate will be able to work under their own initiative and be an effective team member.

### Role Duties

- Sweeping, vacuuming and mopping floors
- Ensure commercial areas are kept clean and tidy, emptying rubbish bins and cleaning surfaces
- Keep walkways clear of debris and rubbish
- Launder house linens
- Dispose of cleaning solutions appropriately
- Conform to recycling policy wherever possible
- Adhere to strict guidelines on cleaning a Grade I Listed property
- Notify the Facilities Team of any repairs needed

## Person Specification

Please see the criteria expected of the role below.

Factor	Criteria	Essential or Desirable
<b>RELEVANT EXPERIENCE</b>	Awareness of COSHH	Desirable
<b>QUALIFICATIONS</b>	Must have held a driving license for 2 years due to the need to drive a buggy	Essential
<b>PERSONAL ATTRIBUTES</b>	Smart appearance  Excellent communication and organisational skills  Ability to manage a number of tasks and remain calm  Demonstrate great customer service  The ability to follow instructions but also act on own initiative  Respect the wider team	Essential  Essential  Essential  Essential  Essential
<b>WORK CIRCUMSTANCES</b>	Able to work flexible hours, including evenings, weekends and Bank Holidays  Awareness of the implications of social media in a workplace  Due to the large site, be physically fit to carry out the role	Essential  Essential  Essential

Job Description Approved By: \_\_\_\_\_

Date: \_\_\_\_\_